Schedule of Clerk's Fees to be Charged

Effective July 1, 2024

					0 (a) (8)					uly 1, 202						§11-22-2				
		§59-1-10			§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§59-1-10(a)(7)	§5A-8-15					
	West					Outdoor	Public	Courthouse		wv	Fund for				Property Transfer Stamp With Consideration			Documents	Preservation	
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8					Over 5 Pages	Over 19 pages	
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	H	Per \$1,000 Value			Each	Each		
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County	State	County		Additional page	Additional 10
													Mir		Farmland Protection	****	*****	County	page	pages
	§59-1-10																y	1.10		
Deed *	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00	20.00	2.20 **	0.77	1.43	up to 3.30	1.00	1.00
Deed of Trust*	§59-1-10 (a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Memorandum of	§59-1-10																			
Deed of Trust*	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Tit 4 Pill of	§59-1-10	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00						1.00	1.00
Fixture Filing* Trustee Report -	(a) (1)	12.00	5.00	1.00	2.00	2.00	2.00	8.00					32.00					_	1.00	1.00
property residence of	§59-1-10									20.00			42.00						1.00	1.00
grantor 38-1-8A	(a) (2) §59-1-10	20.00					2.00			20.00			42.00			\vdash			1.00	1.00
Plat or Map	(a) (4)	10.00		1			2.00						12.00							1.00
	§59-1-10																			
UCC Filings	(a) (3)	10.00					2.00						12.00						1.00	1.00
Miscellaneous:	§59-1-10 (a) (6)																			
Affidavit		5.00			2.50	2.50	2.00						12.00	-					1.00	1.00
Affidavit of																				
Ownership /Heirship		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Assignments		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bill of Sale		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Certificate of		3.00			2.30	2.30	2.00						12.00						1.00	1.00
Incorporation		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Execution		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Judgment		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Land Contract		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lease		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Limited Partnership		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Lis-Pendens		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Living Trust		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Mechanics Lien		5.00		·	2.50	2.50	2.00						12.00						1.00	1.00
Modification																				
Agreement		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Orders (Court)		5.00			2.50	2.50	2.00						12.00						1.00	1.00
Power of Attorney		5.00			2.50	2.50	2.00				-0 1		12.00						1.00	1.00

						5	Schedu	le of C	lerk's	Fees to	be Ch	arged								
								E	fective J	uly 1, 202	4									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	§48-2-702				§11-22-2	2		§59-1-10(a)(7)	§5A-8-15
	West					Outdoor	Public	Courthouse		wv	Fund for				Proper	ty Transfe	er Stamp		Documents	Preservation
	Virginia	County	County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	Fee		With	n Conside	ration		Over 5 Pages	Over 19 pag
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	m F			Per \$1,	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum	WV Housing	8A-12-21 County	State	County		Additional	Additional
													Min	riousing	Farmland Protection	****	****	County	page	pages
Release		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Right-of Way***		5.00			2.50	2.50	2.00						12.00	***	***	***		***	1.00	1.0
Statutory Lien		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Subordination		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Agreement Substitute		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Trustee		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Trustee's Report																				
property not residence of grantor		5.00			2.50	2.50	2.00						12.00						1.00	1.0
Trustee's Appoi	ntments																			
(Lodges, Institutions																				
\& Other)		10.00					2.00						12.00							1.0
(Church)	§35-1-6	1.00					2.00						3.00						1.00	1.00
Copies/Certifica	ites																			
Birth, Death or																				
Marriage	§59-1-10																			
Certificate	(d) (4)	5.00											5.00							
Certified Copy																				
of Death, Birth,	§59-1-10	5.00											£ 00							
or Marriage	(d) (1) §59-1-10	5.00					L						5.00							
Copies	(d) (1)	1.50			per page for	the first 2 pag	ges \$1.00 for	each additio	nal page				1.50							
Coming	§59-1-10																			
Copies – Certified	(d) (1&3)	2.50											2.50							
Copies - Electronic	§59-1-10																			
Form	(e)	Reasonabl	e fee, not to ex	ceed cost of	Document Sear	rch & Duplic	ation													
Justification	§59-1-10																			
of Surety	(d) (1&3)	2.50											2.50							
Probate																				
Administer Oath	§59-1-10 (b)	5.00					2.00						7.00							1.0
/ Kallinister Oath	§59-1-10	5.00																		
Appraisements	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.0
Appraisement – Publication		20.00											20.00							

Schedule of Clerk's Fees to be Charged

Effective July 1, 2024

								E	fective J	uly 1, 202	4									
		§59-1-10		§59-1-1	0 (a) (8)		§5A-8-15	§29-26-6	§11-12	§31-18	§59-1-10 (c)(4)	548-2-702				§59-1-10(a)(7) Documents	§5A-8-15 Preservation			
	West					Outdoor	Public	Courthouse		wv	Fund for		1		Property Transfer Stamp					
	Virginia Count		County	E-911		Heritage	Record &	Facilities		Housing	Civil	Marriage	8		With	Conside	eration		Over 5 Pages	Over 19 pages
Fees and	State	Clerk's	Reappraisal	Center	Farmland	Conserv-	Preserv-	Improve-	Marriage	Develop-	Legal	Education	n F			Per \$1	,000 Value		Each	Each
Other Remittance	Code	Fees	Assessor	Fund	Protection	ation	ation	ment	Licenses	ment Fund	Services	Fund	Minimum Fee	WV Housing	8A-12-21 County Farmland Protection	State	County	County	Additional page	Additional 10 pages
(Fiduciary	§59-1-10												40.00							
Affidavit)	(a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Bond (Fiduciary)	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Certificate of	(a) (0)	3.00			2.30	2.50	2.00						12.00				 		1.00	1.00
Appointment - Fiduciary	§59-1-10 (d) (1&3)	2.50											2.50							
Claims Against																				
Estate - Postage		postage	per claim fil	led									-							
	§59-1-10				0.50	2.50	2.00						12.00						1.00	1.00
Disclaimer	(a) (6) §59-1-10	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Seal of Clerk or Commission	(d) (3)	1.00				0 - 3							1.00							
Settlements (Per			tives).										2100							
Settlement	Sonai IX	presenta	1 1				I													
/Waiver											0 0 0									
/Report - Mailed	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlement/ Waiver/Report		10.00					2.00						12.00						1.00	1.00
- Published	§44-2-1	10.00					2.00						12.00						1.00	1.00
Settlements (Fig	luciary C	ommissio	oner)															_		
Settlement/Waiver /Report - Mailed	§44-2-1 (b)	10.00					2.00						12.00						1.00	1.00
	44-2-1 (b)																			
Settlement/Waiver /Report - Recorded	§59-1-10 (d) *****	10.00			2.50	2.50	2.00						17.00						1.00	1.00
Will	§59-1-10 (a) (6)	5.00			2.50	2.50	2.00						12.00						1.00	1.00
Will - Postage	§59-1-10 (a) (6)	5.32			Cost of mailing certified								5.32							
Marriage License with premarital educational certificate	§59-1-10 (c)	9.00					2.00	10.00	16.00				37.00							1.00
Marriage License without premarital educational certificate	§59-1-10 (c)	9.00					2.00	10.00	21.00		5.00	10.00	57.00							1.00

Schedule of Clerk's Fees to be Charged Effective July 1, 2024 §5A-8-15 §29-26-6 §31-18 §59-1-10 (c)(4 848-2-702 §11-22-2 §59-1-10(a)(7) §5A-8-15 §59-1-10 §59-1-10 (a) (8) WV Property Transfer Stamp Preservation Outdoor Public Courthouse Fund for Documents West Over 19 pages E-911 Heritage **Facilities** Housing Civil Marriage With Consideration Over 5 Pages Virginia County County Record & Clerk's Center Farmland Conserv-Preserv-Improve-Marriage Develop-Legal Education Per \$1,000 Value Each Each State Reappraisal Fees and Minimum wv 8A-12-21 Additional Additional 10 Fund Protection ation ation ment Licenses ment Fund Services Fund Other Remittance Code Fees Assessor Housing State County page pages **** ***** County

Remit

to

State

Freasurer'

Remit

to

State

Treasurer's

Remit

State

Treasurer's

Exclusively

for funding

county

farmland

preservation

Remit

to WV

Housing

Remit

State

Auditor

s Office

Remit to

Funds as

detailed

below

Remit

to

General

Fund

Remit

to General

Fund

10% to

General Fund

90% to

State Auditor

Remit

State

Auditor's

Office

Remit

State

Treasurer'

Office

Minimum Fee is the lowest amount that can be charged. Columns after Minimum Fee are additional fees that may apply as noted.

Remit

to

State

Treasurer's

Office

* - The County Clerk's Fees of \$12.00 shall be deposited into the general fund with \$2.00 dedicated to the operation of the county clerk's office.

Remit

to

State

Treasurer'

** - This 2.20 fee is charged only in Counties where the County Commission has formally created a farmland protection program per WV Code Chapter 8A.

10% to

General

Fund

90% to

State

Auditor

*** - Right of way with consideration could have WV Housing and property transfer stamp fees as well.

Remit to

911 Fund

**** - \$1 toward General Fund; \$15 toward Familly Protection Shelter

Remit to

Assessor's

Valuation

Fund

Remit

to General

***** - Beginning July 1, 2024, the state portion is to be 35% and the county portion 65% of the total 2.20 fee (these percentages change again 7/1/25) the specific breakdown of the 65% county portion is: 30% goes to General County Fund, 17.5% goes to the County Clerk Election Fund #061, and 17.5% goes to the County Clerk Real Property E-Recording Act #062 (these percentages change again 7/1/25)

Note: Deeds, Property Transfer Stamp, County - \$1.10 or \$2.20 per \$1,000, after passage of SB 433 in 2017 permitted to increase above \$2.20 per \$1,000 but not to exceed \$3.30 per \$1,000

Note 1:

Fees are to be remitted to the

General County Fund, State

Auditor, WV Housing Fund

and the State Treasurer by

the 10th of the month.

Instruments executed or acknowledged in West Virginia must contain the name of the person, and governmental agency, if any, that prepared such instrument at the conclusion of such instrument in the following form: "This instrument was prepared by (name)."

Note 2:

WV Code §5A-8-15 provides that the County Clerk shall charge and collect an additional one dollar fee for every document containing less than twenty pages filed for recording and an additional one dollar for each additional ten pages of document filed for recording. This fee is added whenever a document is presented for recording.

Note 3:

The additional fee for WV Housing of \$20.00 was added for any document that requires property transfer stamps.

Schedule of Clerk's Fees to be Charged Effective July 1, 2024 §59-1-10 (c)(4 §48-2-702 §59-1-10 §59-1-10 (a) (8) §5A-8-15 §29-26-6 §11-12 §31-18 §11-22-2 859-1-10(a)(7) §5A-8-15 Outdoor Public Courthouse Fund for Property Transfer Stamp Preservation West Documents Facilities Housing With Consideration Over 5 Pages Virginia County County E-911 Heritage Record & Civil Marriage Fee Over 19 pages Clerk's Farmland Marriage Develop Legal Education State Center Conserv-Preserv-Improve-Reappraisal Per \$1,000 Value Each Each Minimum Code Assessor Fund Protection ation ation Licenses ment Fund Services Fund 8A-12-21 Additional Additional 10 Other Remittance Fees Housing County Farmland State County page pages **** ***** County 10% to Remit Exclusively Fees are to be remitted to the Remit General Remit Remit Remit Remit Remit to Remit Remit for funding General County Fund, State Remit to Funds as 10% to to to Fund to State to to Remit county Auditor, WV Housing Fund Assessor's State State 90% to State Auditor's State State State Remit State detailed Remit General Fund farmland Office to WV Auditor to General 90% to and the State Treasurer by to Genera Valuation Remit to Treasurer's Treasurer's State Treasurer's Treasurer's Treasurer's Treasurer's below General preservatio ***** Fund Fund 911 Fund Office Office Auditor Office Office Office Office Housing s Office Fund Fund State Auditor the 10th of the month.

Remittance of Fees

Housing

West Virginia Affordable Housing Trust Fund C/o West Virginia Housing Development Fund Account Department 1814 Virginia Street E. Charleston, WV 25301

Fees to Remit:

WV Housing

General County Fund

Remit to Sheriff
Fees to Remit:
County Clerk's Fees
10% of Public Record & Preservation
10% of Additional Preservation

Documents Over 5 Pages

Percentage of Property Transfer Stamps - County

State Treasurer

West Virginia State Treasurer's Office 1900 Kanawha Boulevard East Charleston, WV 25305

Fees to Remit:

Farmland Protection

Outdoor Heritage Conservation Courthouse Facilities Improvement WV Housing Development

W V Housing Development

Fund (Banking Commissioner)

Fund for Civil Legal Services for Low Income Persons

Marriage Education Fund

Assessor's Valuation Fund (056)

Remit to Sheriff

Fees to Remit:

County Reappraisal Assessor

County Clerk Election Fund (061)

Remit to Sheriff
Fees to Remit:

Percentage of Property Transfer Stamps (County)

State Auditor

Office of the State Auditor County Collections Division 1900 Kanawha Blvd

Bldg 1, Room W-118

Charleston, WV 25305

Fees to Remit:

90% of Public Record & Preservation

Marriage License

90% of Additional Preservation Fee Property Transfer Stamp - State

E-911 Fund (007)

Remit to Sheriff
Fees to Remit:

E 011 C .

E-911 Center

County Clerk Real Property E-Recording Act (062)

Remit to Sheriff Fees to Remit:

Percentage of Property Transfer Stamps (County)